

Mullumbimby Public School P&C Association Inc

MINUTES - General Meeting – 10 May 2023 (Mullumbimby Public School – Stage 3 classroom)

Opened 6.30pm

Meeting Procedures

1.1 Acknowledgement of Country – Jingi Walla

We pay our respects to traditional owners of these lands, past, present and emerging. We recognize their ancestral, cultural and spiritual connections to Country and acknowledge their sovereignty was never ceded.

1.2 Attendance: Holly, Leah, Carla, Hope, Harriet, Eleni, David, Keishia, Edwina, Tandi, Cara, Sarah

Apologies: Charity, Charlotte, Janette, Evie, Angie, Danielle, Abelia

1.2 Business arising from previous minutes:

Membership & Insurance renewed? Leah will follow up with Charity

ACNC and P & C Federation updated: Leah working through ACNC update.
Completed P & C Federation part.

Bank account/Visa signatories update: Form completed. Can now go to bank, Edwina and Keishia will need to attend bank to verify their ID.

Preschool money: approximately \$2,900.00 landed in our account!

A sincere thank you to Elaine, Liz and Cheryl who ran playgroup for many years and worked hard to raise this money. After consultation with David, it was agreed it would be great to purchase some outdoor early learning toys to positively transition the play from playgroup into Kindy. David will go to our early learning teachers and get an idea of things to purchase.

- Thank you gift to Robinson Accounting delivered – thank you Keishia for facilitating.

1.4 Confirmation of previous minutes

Motion to accept the previous minutes dated 15 March 2023 previously circulated via email.

Motioned by Carla Seconded by Keishia

All in favour? Carried all in favour

1.5 Correspondence

Emails to affiliate email:

- Grants Hub emails – now not ignored and all forwarded to Tandi.
- P&C Federation bulletin and webinars - forwarded where relevant.
- Flexischool Invoices
- Square Reports

School pigeon hole: Now operating.

2. Reports

2.1 Treasurer's reports – Carla Boyle on behalf of Charity Nichols

Reports Tabled and attached for March and April 2023.

Request that all receipts including visa ones be emailed to Charity asap.

Discussed requirement for a very specific format for sending the emails to assist Charity in collation and reporting. Agreed to take offline as still need to work out category and summary/layout on reports. Carla, Leah and Charity to meet up.

Motion to accept Treasurer's Report.

Motioned by Leah **Seconded by Edwina**

All in favour? ***Carried all in favour***

2.2 Canteen Treasurer's reports – Reports not required.

2.3 Canteen Coordinator's report – Report not applicable.

2.4 Uniform Coordinator's report – Danielle Ross.

Uniform Shop Report T2W3 **tabled**. Open Day to be decided for Term 2? Decided unnecessary, seems to working ok at the moment.

Motion for expenditure for Danielle to purchase a clear crate to store jumpers in office.

Motioned by Leah Seconded by Carla

Motion to accept Uniform Coordinator's report.

Motioned by Carla Seconded by David

All in favour? ***Carried all in favour***

2.5 Fundraiser Coordinator's report

- *Trivia Night wrap up (Edwina), wrap up **attached**.*

Motion for expenditure for Leah to purchase approximately 45 Certificates of Appreciation specific for Trivia Night:

Motioned by Leah Seconded by Edwina

Leah to collaborate with Holly on design and keeping in theme with previous marketing material.

Fundraising priorities:

New playground equipment

Equipping Canteen

PA system in BOB and screen for the hall

Digital sign - covered by grant

PSSA Sport Uniforms revamp

- **Cross Country wrap up (Keish/Holly).** Made just over \$1,000.00, sausages donated by Vince Devine. Sold 264 icy poles. 200 cans drink – 50/60 cans drink remained.

- **Fundraising calendar for 2023 with priorities, Edwina has done a great job getting this down on paper, work in progress now with some key dates and events becoming known. Will work through it in sub committee.**

- **Mothers Day update/progress.** Acknowledgement that the process was much more involved than we anticipated and unlikely to do something like that again. Looking like not a lot of profit for quite a large amount of work. Thank you to all the Class Parents and helpers who have put in significant time and effort to deliver our gifts.

- **Fathers Day – discussed ideas.** *Would be nice to have some male/father involvement. Basketball shoot out or some form of competition.*

- **End of term 3:** *Hopeful to have a kids disco / dinner at the hall. Take offline to sub committee.*

- **Term 4, tea towel fundraiser for Christmas.** *Edwina has preparations to begin in Term 3.*

Housie at Brunswick Heads

Run by the “combined services” - rotary and lions.

The committee is 3 people from rotary and 3 from lions.

To run smoothly we would need 15 people for the 6 weeks (roughly 5 people per night) and children over 8 can help too.

How many days and what days of the week is up to us. It's usually 6 nights but we can do less if we don't have the people power

They will set up the tent for us (it's brand new, was bought just before covid and has never been used)

We would take 90-95% of the raised funds

We could work with another school (MHS or even the community preschool?)

The average money raised each year is \$18,000.

Dugald is happy to meet up and negotiate.

General consensus was this was far too big of a commitment during the Christmas holiday period. Whilst the amount we could potentially raise is amazing, we do not think we would have enough people power to facilitate. Great to have the information and will continue to digest information for next meeting and at least have on shelf for future..

- **Bangalow market stall** (Leah). – Opportunity to bank the parking fees at approx. \$1,500.00 and set up a stall of your choice. Leah to get some more information as could be a great contribution to Year 6 camp/end of year farewell.

SCRATCH sausage roll day - \$5 sausage rolls could be available on a Monday or Wednesday – ideally 1 month away so looking at from mid June onwards.

2.6 Principal's report –David Lees

Many thanks to the P&C for their work with:

- P&C Trivia Night (special mention and thanks to Edwina)
- Cross Country Carnival / Easter Hat Parade catering
- Mother's Day gifts
- Induction of inaugural Aboriginal and Torres Strait Islander Education Minister.
- Yarn Up / ATSI PLP mtg. a success in Term 1.
- NAPLAN. Results should be back in schools late Term 2, to parents early Term 3.
 - Extension Dance Group have been selected to participate in the FNC Dance Festival at Twin Towns, Tweed Heads on Wed 7 June.
- PSSA sport is busy at the moment with many students competing in a variety of sports.
 - Yr 6 to Yr 7 MHS Transition continues.
- Flood Restoration works update:
 - A Block: Open. A few items to close out.
 - B Block: Classroom at bottom of B Block open and KB have moved in. New Yrs K-2 toilets scheduled to be open by Term 3.
 - C Block: Continuing to progress and scheduled to be open by Term 3.
 - D Block: New Yrs 3-6 student toilets are open. All students currently using these until B Block toilets open.

- E Block: 'P&C hub' (Canteen, Uniform Shop, Storage shed) scheduled to be open sometime during Term 3.
- K Block: (new) Existing shed to be relocated to new slab for BASC use. New shed to be installed behind hall. Completion scheduled sometime in Term 3.
- Grounds: New paths behind E Block and F Block open. Significant stormwater / underground drainage work ongoing and scheduled for completion sometime during Term 3. Astro Turf in quadrangle area scheduled to be installed and open by Term 3.
- ES1 / S1 Open Morning. Phonics focus 9am. APCI presentation on new curriculum 10am. T2 W7, day tbc.
- Athletics Track Carnival – K-6 Friday 23 June (Wk 9) at Stan Thompson Oval, Brunswick Heads.
- Crown Street safety. Carla and I wrote to representatives of Transport NSW and Byron Shire Council who were part of the initial working group last year.

Motion to accept Principal's report.

Motioned by David Seconded by Carla

All in favour? Carried all in favour

3. Agenda Items

3.1 RAP – Reconciliation Action Plan: Hope Woods and Harriet Maddams attended the meeting. RAP is a long term goal, see ***attached*** NAKRA RAP Framework handout tabled at meeting.

It is already so encouraging to look at what we at MPS are already doing and forming a RAP working committee is an exciting addition. Want to call out to community to be part of this working group. Structure provided by Narra Gunna Wali is very strong and helpful in implementation. Put to members to join committee. Would involve occasional meetings, time and activities.

P & C acknowledge the work Hope and Harriet have done so far, we feel privileged to part of a school where these efforts are so meaningful and not tokenistic, thank you.

3.2 Year Six

Class Shirts arrived today, look fantastic.

Excursion to Dubbo, concern of the overnight bus trip and how that is managed. Mr Lindsay coordinating, and would be able to answer any questions. Companies must be compliant, and the school relies on that.

Farewell – forming a committee with kids a bit earlier so they can start to fundraise sooner rather than later. Thursday, Week 1 of Term 4 is traditionally when preparation begins. Farewell on presentation day, usually Week 9 and a Tuesday.

3.3 Grants update

- *CBP Grant* – with Sharon, no updates.

- *Service NSW Grant – Email from Sharon our application was unsuccessful. Unfortunate it was rejected, was really counting on the \$15k to get canteen started. Really disappointing. Carla will call this week to try get some feedback why.*
- *Stronger Communities Grant – lodged and submitted on 8 May. Big thank you to Tandi – amazing effort. “Stronger Communities Application – submitted” **tabled**. Everything now crossed for a positive result.*
- *Looking at a New Grant: Strengthening Rural Communities – Small and Vital.*
- *Edwina emailed SSO Cindy re: some ideas post flood and covid projects for grants and hope to have something to present next meeting.*

3.4 **Upcoming Events:**

Kindy Welcome – connecting the phonics learning program into it.

Week 7 TBC 9 TILL 10 – K-2 – 10AM overview session then morning tea, P & C to provide.

Term 3 week 3 education week – bring a picnic rug.

Athletics carnival – 23 June 2023 – catering event - take offline, now being held off site so changes things.

3.5 **Car Parking and school access safety**

Letter to MP Crown Street Mullumbimby Safety **tabled**.

Referred in Principal Report.

Sarah going to do some work around what we can do as a community, a process, to action and bring more information to next meeting.

3.6 **PSSA uniforms / gear – agreed we need to meet and go through existing boxes. Consensus it needs an overhaul.**

Rugby league, soccer, athletics, netball, basketball, touch footy, tennis.

Sub committee to get rolling.

Motion to spend potentially \$1,000.00 to \$2,000.00 on uniforms:

Motioned by Carla Seconded by Keishia

All in favour? Carried all in favour

David has new school swimming caps!!! Awesome, look fantastic!

4 General Business

WhatsApp overwhelm. Some members were finding the quantity of messages A LOT. Acknowledgement the organisation of the mothers day activity went across a few chats and was a lot, particularly with the level of involvement required from class parents as well. Feel confident it will quite down again. The chat is a super convenient way to communicate with out face to face meetings – hard to find an alternative.

Hall kitchen, a lot of items in there, some need disposing of. Needs to be gone through and sorted out together with items in the shed.

5. Agenda items for next meeting

- Environmental Impact Statement
 - Square Reader investigations / demo vs flexischools
 - Review Constitution and By Laws
 - Playgroup money expenditure
 - Insurance and membership renewal?
 - ACNC updated and bank account signatories?
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6. Next meeting date

Term 2, W8: 6.30PM - General Meeting
- Wednesday, 14 June 2023 @ school

Meeting closed: 8.43pm