

Mullumbimby Public School P&C Association Inc

MINUTES - General Meeting – 12 February 2025 (Mullumbimby Public School)

Opened 6.30pm

Meeting Procedures

1.1 Acknowledgement of Country – Jingi Walla

We pay our respects to traditional owners of these lands, past, present and emerging. We recognize their ancestral, cultural and spiritual connections to Country and acknowledge their sovereignty was never ceded.

1.2 Attendance: Leah, Carla, David Lees, Edwina, Dani, Dave Filipczyk, Claire, Charlotte, Sarah, Eleni, Elle, Cara, Allison

Apologies: Keishia Thompson, Kat Rollings, Helen Pinky Jones, Angie Wilton

1.3 Business arising from previous minutes:

Addressed further along/elsewhere in Minutes.

1.4 Confirmation of previous minutes

Motion to accept the previous Minutes dated 30 October 2024 previously circulated via email and ***tabled***.

Motioned by Carla Seconded by Charlotte

All in favour? Carried all in favour

1.5 Correspondence

Emails to affiliate email:

- Grants Hub emails – will resume forwarding to Tandi
- Fundraising proposals from 3rd parties forwarded to execs and coordinators.
- iCare Policies for canteen employee/s forwarded to Keishia.
- Email from Jo Black advising no longer attending MPS and therefore leaving role as joint event coordinator and P & C member.
- P&C Federation bulletin and webinars - forwarded to members.

School pigeon hole: None known.

2. Reports

2.1 Treasurer's reports – Elle Meredith

Motion to accept Treasurer's Reports for November and December **tabled**.

**** Elle needs access to FlexiSchools - Carla to take offline with Elle to arrange her access.**

We agreed to hold Treasurer and Canteen Treasurer reports over as Elle would like to look more closely at a few things in relation to uniforms and canteen income.

2.2 Canteen Treasurer's reports – Keishia Thompson (apologies)

"Hi Team,

Please find attached profit and loss for canteen for the months of September 2024 through to and including January 2025.

Big apologies Leah for the late inclusion.

A few big payments made to the ATO for super and income tax instalments.

I have not included balance sheets however will include these when presenting documentation to accountant for audit.

Sorry I cant make the meeting tonight. " Keishia

2.3 Canteen Coordinator's report – Eleni Pappas

Faith resigned at the end of last year, Term 4. A new manager has been advertised for however no applications for a new manager as yet. Discussed looking into getting another job ad in the Echo for and other areas we can advertise. Quite expensive to advertise in Echo, perhaps try Anna first next time. David will forward our ad to other local school principals.

New 2025 classes have been updated on FlexiSchools and now parents will need to edit their child's class.

2.4 Uniform Coordinator's report – Dani Ross.

Motion to accept Canteen Coordinator's Report for January **tabled**.

Agreed and carried all in favour for a price increase for hats up to \$10.00.

Motioned by Dani Seconded by Leah

All in favour? Carried all in favour

2.5 Fundraiser/Events Coordinator's report – Sarah Neeves and Charlotte Hayes

Motion to accept Fundraiser/Event Coordinator's reports - *Christmas Carols Wrap Up 2024.*

Motioned by Carla Seconded by Leah

All in favour? Carried all in favour

Kindy Art Project - grateful for contribution, thank you Jordy. It was discussed as a Christmas fundraiser for shirts but majority agreed that it was too expensive and parents would not buy in as kids grow so quickly as well. Keep coming back to school kids portrait tea towel but lead time is to start Term 2 and no takers for this coordination at the moment.

Christmas Carols - Not a big return for the amount of work and business of that time of year. Discussed getting local donations to make it more profitable. Perhaps asking through Chambers of Commerce. Moving forward think we will need start buying sausages from Woolies again, great to support Butcher but just too expensive.

Discussed different ways of doing rosters and better ways to get people in. Perhaps assigning classes or children to slots could help. Something to consider moving forward.

BIG THANK YOU LADIES, ALL UP OVER \$10K RAISED FOR OUR SCHOOL.

2.6 Principal's report – David Lees

- Welcome back to a new school year and a welcome to our new families and all our Kindergarten students. It has been a positive and smooth start to the school year
- Classes and staffing for 2025 has been outlined in the newsletter
- Many thanks to the P&C for their work and support at the end of last year and starting this year including:
 - The Art Show
 - Year 6 Farewell, particularly the Year 6 parent team
 - Uniform shop opening in the holidays – thanks to everyone involved for your time and work. Special mention to Dani Ross for her leadership.
 - Attempts at recruiting a canteen manager
- Holidays saw arrival of our new student chairs and desks and completion of our new playground. Many thanks to our P&C for their valuable contributions towards both projects. Soccer goalposts should be in use very soon.
- Class information sessions Wed 26 Feb. (Wk 5). These are a fantastic opportunity to hear from classroom teachers about the year of learning ahead. Option is for P&C to run a bbq if they wish to.

- Parent / teacher meetings will be offered in Week 6, beginning Monday 3 March. Further information and how to book will be communicated in upcoming newsletters. These were extremely well attended last year, with approximately 95% of our parents / carers participating
- School Photos Mon 24 Feb. Any issues should go directly to The School Photographer.
- Swimming Carnival - Many thanks to everyone who helped out and made the day a success. The participation and sportsmanship shown on the day was wonderful to see. HPSSA Carnival Wed 19 Feb – info will be going home as soon as we have heard from HPSSA convenor.
- PSSA sport is about to commence, with Tennis and cricket trials about to take place.
- NRC program will be recommencing shortly, and we are working hard to secure more tutors
- OoSH (BASC) – Run by Rainbow Region Kids, this will continue operating out of the school hall 7.00am – 9.00am and 3.00pm – 6.00pm

Motion to accept Principal's Report *tabled*.

Motioned by David Seconded by Carla

All in favour? Carried all in favour

Welcome BBQ Weds - 26 Feb in Week 5 - school to pay for supplies and P & C provide. Carla will take the lead on coordinating this.

3. Agenda Items

3.1 Planning 2025:

Term 1: Weds 26th Feb: **Welcome BBQ** - Carla

Fri 11th April - last day of Term: **Cross Country** followed by **Easter Hat Parade**.

Term 2: **Mothers Day** - discussed ideas: Can we run without a fundraising component - P & C just cough up money and include photo booth/choir which is very sweet.

3.2 Grants update – Tandi forwarded a EOI for 2024/2025 Richmond Volunteer Grants on 13 January (*tabled*), unfortunately it was not successful and the explanation provided that they had quite a lot more applications than they expected. Thank you so much, again for your efforts Tandi.

3.3 Class Group Chats - Edwina.

KB - Dave F	K/1Y - Dani Ross	1/2B - Charlotte	1/2Y - Edwina	3/4B - Eleni
3/4Y - Keishia	5/6W - Holly	5/6B - Cara	5/6Y - Carla	

3.4 Preparation for AGM on 19 March - Week 8 @ 6pm

Motion for expenditure of up to \$150.00 (working off \$15/head) for catering of sushi and mineral waters for AGM.

Motioned by Carla Seconded by Leah
All in favour? Carried all in favour

Suggestion that we need to engage people to take on roles by defining each role and the requirements. It is a great time to join and or take on a role as everyone is sticking around and here for support. By Laws state an individual can only hold a position for maximum of 3 years. Leah 3rd year of secretary, Edwina 2nd year of VP and Carla 2nd year of President. All roles will be declared vacant.

4. General Business.

P & C Day - Wednesday, 5 March - discussed things to do - Carla will take offline and arrange a poll group.

P & C Friends Group - reminder to use when asking school community for help as have grand[arents on there.

Discussed the difference between Cindy (SSO) and Violet (counsellor). Extremely sad and sorry to not have Cindy with us anymore. There is a desire to have more programs incorporated into our school to ensure the wellbeing of our students. Grant potential for these programs or P & C contributions. Dave suggested that Violet be invited to the next meeting so we could discuss any potential ideas. Also discussed, moving forward, that teachers be welcomed to come to meetings to propose ideas they might have for expenditure... for example on the environment, counselling, curriculum, sport.

5. Agenda items for next meeting:

- Car Parking and Safety
- Environmental Impact Statement
- Asset Register
- Event Tokens feedback

6. Next meeting date:

Term 1 Week 8: 19 March 2025

- ANNUAL GENERAL MEETING AT 6PM with General Meeting to follow thereafter.

Meeting closed: 8.16pm