

Mullumbimby Public School P&C Association Inc

MINUTES - General Meeting – 15 June 2022 (Mullumbimby Public School – stage 3 classroom)

Opened 6.34pm

1. Meeting Procedures

1.1 Welcome Address – Jingi Walla

In the spirit of reconciliation, the Mullumbimby Public School P & C Association acknowledges the Traditional Custodians of country throughout Australia and their connections to land, sea and community. We pay our respect to their Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples today.

1.2 Attendance: Janette, David, Lhasa, Carla, Charity, Keishia, Leah, Danielle, Bria, Sharon

Apologies: Edwina, Evie, Anna, Sarah, Holly

1.3 Business arising from previous minutes:

- Playgroup Account - \$2,000.00 – need to roll over to P & C Account and close. Tricky to close – closer to \$3k in the account now. Account in Lhasa's name. Elaine and Liz Smart – need to all sign to close account. Lhasa will speak to Bank and try again. Charity to assist tracking down Liz Smart.
- Remove playgroup equipment from shed? Equipment long gone. Fence can stay.
- Did Zoom get renewed? Lhasa will do.
- Bank account signatories changed? Carla and Dani to sign form still with Lhasa on Friday at work.
- JRA paid with beers? Keishia will research what beer Nathan drinks and let Lhasa know. Lhasa will deliver.
- Uniforms stored in the hall. Agreed to leave as is.
- Did we re-group Visa Cards? 2 cards and they are accounted for. President Danielle to keep 1 and Charity to get other card off Janette.
- Canceled Grant Hub subscription? Leah to cancel subscription.
- Any progress with wellbeing and psychologist forums cost and implementation.

Hoping Michael Carr Gregg (child psychologist) – him and a member of his team will attend school mid to late Sept. Not cheap – looking at possible funding. Spaces we would like some support concern school attendance and trauma resilience. Ball is rolling, more information to come.

1.4 Confirmation of previous minutes

Motion to accept the previous minutes previously circulated via email.

All in favour? **Carried**

1.5 Correspondence –

Emails to affiliate email:

- Grants Hub emails as per usual - ignored as per last meeting
- P&C Federation bulletin - forwarded
- School Colour Fun Run – forwarded. Leah to talk to Amy Austin – look at dates / schedule – major fundraising venture for this year by P & C.
- Australian Charities Report – forwarded. Lhasa updating details.
- Peoples Pantry – Leah to reply that it would be too much of a stretch for us at the moment (manpower for coordination, finding a venue) but we could shelve it for later as it's a nice idea.
- *Square Reader / AfterPay emails. Leah look for physical square reader in bag. Square is connected to the MPS affiliate email - Leah to try and opt out.*
- P & C Federation Membership renewal falls due 1 August. Renewal will be forwarded in July.

Motion for the expenditure of funds to renew the membership and insurance.

All in favour? **Carried**

School pigeon hole: Nil known.

2. Reports

2.1 Treasurer's report - Charity Nichols

Xero – swap over of account details/debit. \$10.00 a month

May 2022

Opening balance - \$8,801.11

Income - \$2,376.15

Expenditure - \$17,132.64

Add Bonus Saver account balance - \$45,264.90

Add Visa Debit card - \$400.40

Total balance - \$54,066.01

All in favour?

Carried

2.2 Canteen Treasurer's reports – Carla Boyle

May 2022

Opening balance - \$1,686.92

Income - \$0.00

Expenditure - \$386.73

Total balance - \$1,300.19

All in favour?

Carried

Auto deduction of \$200 from canteen to be cancelled and redrawn from Bonus Saver – Sharon is going to action this.

2.3 Canteen Coordinator's report - Sarah Christian – apologies.

Sharon reported that fridges did not pass the tag and test. Sharon has requested the report to see if we can fix to have passed and we await the report.

All in favour?

Carried

2.4 Uniform Coordinator's report - Bria Sydney

Everything is working, keep going the way we are going. Storage is greatly appreciated in one of Sharon's units at present.

The hemp order turned up. Sizing good, colour/material slightly different. No feedback received.

Was a suggestion to stock jumpers with no zippers. Experience says to continue with same jumpers we have, that is to say the jumper with front zip.

Council recycling uniforms program – donations can be taken – action to go in the newsletter to let parents know.

All in favour? **Carried**

2.5 Fundraiser Coordinator’s report – Via email from Edwina Hart.

Thank you to Edwina for having sub committee to her home on 3 June 2022 and helping us get some ideas down. Most of meeting is irrelevant as it was before we knew the athletics carnival would be in June. But a plan for the year was drafted as follows:

Fundraising ideas for 2022. Present: Keisha, Sarah, Dani, Leah and Edwina:

June Athletics Carnival (Chicken skewers, vege fried rice & Slushies)	July	August
September Fathers Day (photo booth card)	October	November Trivia night/Performance night for parents
December Tea towels (fundraiser) Art expo		

In relation to Fathers Day idea - Polaroid / printer camera can be purchased from Dolphin in town. Old one was lost in flood.

Lhasa to ask what Highschool BBQ they have.

All in favour? **Carried**

2.6 Principal’s report - David Lees

Thank you to all who have been so supportive of our school as the flood recovery continues. Tenders via DoE AMU have closed, contract to be awarded this week and first ‘Make Good’ mtg. scheduled for next week. Hopefully an estimated timeframe and more details about the scope of works will be known after this.

- Staffing: SAO Karen O’Connell will be taking LSL in Term 3, leading into retirement. GA Steve Foreman has relinquished his 0.5 position at MPS. Clarissa Taylor (SAO) and Simon Martin (GA) will continue to relieve in these roles and they will be filled substantively via the usual DoE SASS in due course. We acknowledge and thank Karen and Steve for their years of service at MPS. Congratulations to Lena Patterson who has been offered and subsequently accepted the AP, C&I (0.8 MPS. 0.2 WCPS) through Merit Selection. This is pending the DoE

ten day appeals period. Lena brings a wealth of pedagogical knowledge and a highly advanced skill set to this newly created role.

- We continue to remain operating under specific DoE COVID-19 guidelines but operations are much more 'normal' now than over the past two years. As per information in the newsletter, we still have ample supplies of RAT tests. The newsletter remains the primary source of communication between school and home for updates to these operating guidelines as well as all other events, announcements, achievements and opportunities for students and the school community.
- Like the vast majority of NSW DoE schools, we are also experiencing significant staffing shortages. This has impacted on some of our programs such as COVID ILSP and LaST. Thankfully at this stage we have avoided having to collapse classes.
- Educational hardship information announced by the NSW Minister for Education recently. Details were in the newsletter today. We encourage expenditure of these, especially will be of help for Term 4 excursions for our older students.
- It is great that many school and inter-school programs have been able to re-commence this term. We have had many of our PSSA teams in action and with some great success. A huge congratulations to all students and teams who have done themselves, their families and their school proud.
- House Names – we had another very productive meeting recently. Decisions made at this meeting required further clarification and approval from relevant external personnel and we are now in a position that after one final meeting we should be in a position to make an announcement on the future of our House names.
- Upcoming in Term 2: Athletics Carnival Fri 24 June (Wk 9). Thank you to our P&C for their involvement in this. Semester One student reports scheduled to go home on Fri 1 July (Wk 10). • Upcoming in Term 3: NAIDOC Celebrations Tue 26 July (Wk 2). Education Week is Week 3 – full details t.b.c.
- Kindergarten Open Morning (as a result of not being able to do earlier in the year) – to occur early in Term 3.
- Interrelate – Child Protection lessons for Yrs 3-6 in Wks 5, 6, 7.
- Kindergarten 2023 Info session – mid Term 3. P&C involvement if possible.
- Far North Coast Dance Festival – Week

All in favour?

Carried

3. Agenda Items

3.1 Grants update:

- Community Building Partnership Grant – Sharon has submitted Application. Such a superstar effort and we are so thankful for her time and experience. Extraordinary effort and thank you Sharon!!

Tabled by email and attached is copy of grant application submitted 10 June 2022.

Sharon gave a rundown on the grant and also updated us further regarding meeting with architect about suggested plans for refurbishment of the current canteen by the AMU. The hope is to have them refit the kitchen with an eye to the longer-term goals of the canteen extension.

Asset Service officer has essentially approved what we had proposed and is sympathetic toward our vision but cant guarantee.

- Service NSW Grant – Sharon is getting started. Waiting to hear from insurance assessors as cant apply for a grant for something covered by insurance. Sharon will go to them with our asset register and ask to replace those items. Need things added to the google drive – action to circulate that document again.
- Splendour in the Grass application – Anna Coelho has agreed to do this application – thank you Anna! Discussion concluded that applying for the grant on the basis of something we KNOW we need right now at the school (perhaps canteen orientated?) might be more successful. In saying that though, Anna might know more about the grant and if a grant based on musical needs might be more favourable? It is hard to navigate a plan moving forward not knowing insurance outcome and what is covered by Department and what is not. Sharon to touch base with Anna to discuss further.
- Australia Post Community Grant Program - \$10k
Creativity required to get our submission to fit their requirements. Carla and Leah to have a go. Suggested to look at P & C Federation webinars on writing grants.

- #### 3.2 Athletics Carnival Fundraiser Friday 24 June – BIG thank you to Keishia for all the running around and groundwork with this event and providing costing as ***tabled by email and attached***. We also greatly appreciate members willing to do the work on the day and the experienced advice we have received along the way to getting this off the ground.

Should we put out a roster to P & C friends? Yes, Leah to do.

Start of carnival at 10am. 11am lunch to begin serving.

400 skewers to be ordered. 1 slowcooker of rice feeds approx. 15 serves/people, so 5-6 slow cookers.

Bria will add pricing to square reader and happy to assist Dani to set up and use.

Investigation of purchase of BBQ. Few models discussed. Mullumbimby High School have a very good one that Lhasa will look into getting details. We may just ask to borrow theirs for the Athletics Carnival – Lhasa has sent email to contact at the high school and will keep us apprised of developments.

3.3 **Mullumbimby Netball Game Day and Carnival -- 25 and 26 June.**

Fundraising slushy days. Equipment required and roster of help to be circulated and actioned on WhatsApp chat.

3.4 **INITIATIVE, DIRECTION AND PRIORITIES** – *tabled by email and attached* is the “P & C Strategic Plan 2021 – 2023” – conversation / discussion about re-visiting the document prepared by Janette to update and refocus after floods / covid. Acknowledgement to Janette for the great amount of work that went in to creating this document.

Janette happy to talk to Leah more about this. It is hard to begin to plan knowing that the plan will shift as we discover insurance loss, potential grant wins across what is covered by the department and what is not. Some ideas discussed were:

- Play space/area – Castle & Cubby
- Update / revamp of Just Giving FB page

3.5 House names update. Included in David’s Principal Report.

3.6 Uniforms – Council uniform recycling update. Included in Bria’s report.

3.7 Belated Kindy parents Welcome – Included in David’s Principal Report.

3.8 General Business - Nothing

4. Agenda items for next meeting

Wrap up of Athletics day carnival fundraiser (include details to assist in future ie; how much was ordered, how much used and left over, weather on day etc)

5. Next meeting date

W3, Term 3: Wednesday, 3 August 2022 .

Meeting closed: 9.02 pm