

## Mullumbimby Public School P&C Association Inc

### **MINUTES - General Meeting – 15 March 2023 (Mullumbimby Public School – Stage 3 classroom)**

*Opened 6.32pm*

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#### **Meeting Procedures**

##### **1.1 Acknowledgement of Country – Jingi Walla**

We pay our respects to traditional owners of these lands, past, present and emerging. We recognize their ancestral, cultural and spiritual connections to Country and acknowledge their sovereignty was never ceded.

**1.2 Attendance:** David, Leah, Danielle, Carla, Abelia, Edwina, Charlotte, Angie, Holly, Cara, Sarah, Charity

**Apologies:** Keishia Thompson, Elani Pappas, Evie Graham, Cindy Clarke, Lhasa Morgan

**1.3 Business arising from previous minutes:** none.

##### **1.4 Confirmation of previous minutes**

**Motion** to accept the previous minutes previously circulated via email.

**Motioned by** Carla **Seconded by** Abelia

**All in favour?** *Carried all in favour*

##### **1.5 Correspondence –**

*Emails to affiliate email:*

- Grants Hub emails as per usual – ignored.
- P&C Federation bulletin and webinars - forwarded where relevant.
- 27 February – email from David Lees with House Names announcement, document **tabled**. Referred further in Principal report.

**School pigeon hole: Nil known.**

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## **2. Reports**

### **2.1 Treasurer's report - Charity Nichols**

Reports Tabled and attached for February 2023. To take category and summary/layout discussion offline.

**Motion** to accept Treasurer's Report.

**Motioned by Carla**                      **Seconded by Holly**

**All in favour?**                      **Carried all in favour**

**2.2 Canteen Treasurer's reports** – Reports not required.

**2.3 Canteen Coordinator's report** – Report not applicable.

- Subway Day wrap up **tabled** and provided by Holly.  
Subway – potentially once a term. No profit to be made but reimbursement for fuel to be considered.  
Big thank you to Keishia and Holly for delivering this day.  
Subway Ballina owner was really accommodating and amazing to deal with.
- Angie to investigate Scratch sausage roll lunch day, take offline.
- Further lunch day Suggestions: Billi Bakehouse, Uncle Toms, sushi.

**2.4 Uniform Coordinator's report** – Danielle Ross.

Uniform Shop Report March 2023 **tabled**.

Open Day to be decided for Term 2.

LW Reid have changed skorts lining to cotton from polyester, sample on way for us to look out.

**Motion** to accept Uniform Coordinator's report.

**Motioned by Carla Seconded by Leah**

**All in favour?**                      **Carried all in favour**

**2.5 Fundraiser Coordinator's report**

- Edwina to prepare a fundraising plan for year ahead. Events and spending aims. Requested David provide a shortlist of contributions we could help with. Upgrade to playground mentioned in Principal Report, very expensive but really motivating as committee, would be great to involve children in planning.
- Trivia Night. 18 tables sold, 2 tables left. Angie on games. Holly and Keishia decorating. Leah to do floats.  
Further discussions to be taken offline.
- **Motion for expenditure of \$500.00 toward Trivia miscellaneous bits and bobs.**

**Motioned by Leah**    **Seconded by Carla**

**All in favour?**                      **Carried all in favour**

- Easter Fundraising suggestions; chocolate raffle, hot cross bun drive. Anyone keen to take on? A lot is happening at the moment with Trivia and Easter hat parade day also lead up to holidays.

## **2.6 Principal's report –David Lees**

The new school year has started positively and feels somewhat 'normal' after events of the past three years.

- Many thanks to the P&C for their work so far this year with: - P&C Trivia Night (special mention and thanks to Edwina) - Engagement with Class Information Night with bbq and class parent reps - Subway Day this week
- Captains / Ministers Induction Mon 13 Feb. This year we have also formed a new Aboriginal Ministry and will be inducting the inaugural minister this term.
- Class information sessions Wed 15 Feb were a success with a good attendance of parents.
- Parent / teacher mtgs. in Wk 5 were extremely well attended, with teachers now having met with approximately 97% of our parents / carers
- School Photos Mon 20 Feb. Any issues should go directly to The School Photographer.
- PSSA sport has commenced, and already a number of students have progressed through to higher levels. A special mention to Zachary and Molly Boyle who both made it through to NCPSSA Swimming Carnival in Alstonville yesterday.
- We have again been successful with Sporting Schools grant submissions. Basketball, tennis and golf coaches have commenced.
- Yr 6 to Yr 7 MHS work has commenced. Talk given yesterday, parents asked to complete enrolment forms, Transition Days advertised etc.
- House Names – new House names to be adopted (as per information in a previous newsletter). Lots to do in terms of reallocating students, administration, logistics, education, purchases etc. Bambar (Banksia) – yellow; Widhan (Lomandra) – green; Mahram (Bottle Brush) – red; Galaawun (Quandong) -blue
- AMU consulted about new playground to be installed near existing playground northern side of the school.
- NAPLAN has commenced for Yr 3 and Yr 5 students.
- Extension Dance Group working hard and will attempt to qualify for Far North Coast Dance Festival.
- NRC program has re-commenced with Matt here on Fridays. Hopefully more tutors next term.
- Yarn up / Aboriginal PLP's Wed 22 March
- Easter Hat Parade and Cross Country Carnival Thur 6 April.

- OoSH (BASC) – The tender process through AMU has concluded for Before and After School Care. (BASC) I met with relevant stakeholders during the holidays. The service will commence at MPS in the hall when the space has been vacated, deep cleaned and returned to its normal use. The hope is for a commencement at the start of Term 3, pending building restoration progress. BASC will operate school day mornings 7am to 9am and afternoons 3pm to 6pm.
- Flood restoration work is ongoing. Impacted buildings are progressing at varying rates. Ahead of schedule for B Block and A Block. I have been told that A Block and B Block should be ready for our return 'early' in Term 2.
- Kindergarten / S1 Open Morning, coffee van etc. early Term 2 after B Block classroom is operational. Date tbc.

**Motion** to accept Principal's report.

**Motioned by David    Seconded by Leah**

**All in favour?                      Carried all in favour**

**Testament to David for working so hard and progress done, thank you.**

### **3.        Agenda Items**

3.1     **Student Support Officer (SSO), Cindy Clarke**, *received apologies and could no longer make it.* Cindy will endeavour to attend the next meeting with fresh updates on the Be You journey!

#### **3.2     Car parking / pick up and drop off access**

Bus companies have had big issues. There have been meetings with RMS, initial meeting at end of last year. RMS are aware of the problem.

We are encouraged to write and express out great concern about the safety of the road to RMS, Local Member. Timing good considering election soon. Important to prove risk.

Situation exasperated now with staff car parking out and builders parking.

There has been some conversation and proposals. High School are in same position.

Bus timing a problem – Edwina to draft something up in that regard.

Carla will follow up with David re: street safety, prepare a letter to RMS/Council/MP raising concerns.

#### **3.3     Grants update**

Action required from us is in relation to the Service NSW Flood Recovery Grant. Carla will follow up with Sharon and apprise Tandi of developments with the Service NSW Flood Grant Submission.

#### **3.4     Upcoming Events:**

Kindy Welcome – Flag thinking about connecting the wellbeing program into and coffee van. Early term 2 with hopefully office and Kindy room back operational. As per Principal Report.

Mothers day stall ideas and coordination. Danielle to take on. Will source Mothers Day tote bags and aprons for kids to decorate, organise some volunteers to help, advertise and arrange an order form.

3.5 **Motion** to appoint new 2023 Office Bearers:

Carla Boyle (President),

Leah Molenaar (Secretary),

Keishia Thompson (Vice President/Canteen Treasurer),

Edwina Hart (Vice President),

Charity Nichols (Treasurer);

as signatories on all of Mullumbimby Public School P&C Inc's accounts with Southern Cross Credit Union, namely accounts 100115375, 100115482, 100127010 & 100130209.

Leah to organise changeover of bank signatories and P & C Executive details.

**Motioned by Carla Secoded by Leah**

***All in favour?***

***Carried all in favour***

3.6 *Square Reader vs Flexischools investigations* – Dani to have a play around and see if can organise a demo for next meeting. Potential for online uniform shop and future canteen ordering.

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4 General Business

We appreciate Abelia Hissink attending and providing background into the reason and subsequent research she undertook in 2019 to put forward to have our house names better represent accomplishments of local, female and indigenous figures. It was not only an enormous task to get to where we are with the announcement of the names, there is still a lot of work to be done implementing them. We are grateful for the panels' commitment to this cause and are proud of the progress made for our school, thank you.

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5. Agenda items for next meeting

- Signatories on bank account, Visa allocation finalised
- Square Reader investigations / demo
- Trivia Night recap / wrap up
- SSO, Cindy Clarke

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6. Next meeting date

**Term 2, W3: 6.30PM - General Meeting**

**- Wednesday, 10 May 2023 @ school**

**Meeting closed: 7.50pm**