

Mullumbimby Public School P&C Association Inc

MINUTES - General Meeting – 15 May 2024 (Mullumbimby Public School)

Opened 6.36pm

Meeting Procedures

1.1 Acknowledgement of Country – Jingi Walla

We pay our respects to traditional owners of these lands, past, present and emerging. We recognize their ancestral, cultural and spiritual connections to Country and acknowledge their sovereignty was never ceded.

1.2 Attendance: Leah Molenaar, David Lees, Carla Boyle, Holly Ceglinski, Charlotte Hayes, Eleni Pappas, Sarah Neeves

Apologies: Edwina Hart, Keishia Thompson, Tandi Palmer Williams, Elle Meredith, Charity Nichols, Cara Gallagher, Allison Bligh, Danielle Ross

1.3 Business arising from previous minutes:

- Sharon McGrath acknowledgment. Keishia has ordered plaque and will pick up. We just need to make a day. Would be good to do on a Friday when there is a canteen buzz and canteen in operation. Coffee & morning tea would be good. Carla will talk to Shaz and then contact David.
- Wifi sorted and new lap top will be given to P & C on Friday from the school.
- Visa Card for Lenny to make canteen purchases. Finance meeting has not taken place yet. Xero account we currently hold is attached to Sharon McGrath and we need to separate. JRA to assist once this is done.
- SRC – representatives from younger grades, referred in David's report.
- canteen helpers sign in will form part of upcoming audit. There seems to be more consistency.

1.4 Confirmation of previous minutes

Motion to accept the previous Minutes dated 20 March 2024 previously circulated via email and **tabled**.

Motioned by Carla Seconded by Eleni

All in favour? Carried all in favour

1.5 Correspondence

Emails to affiliate email:

- Grants Hub emails – all forwarded to Tandi.
- Email to say thank you for support of the Full Funding Matters Campaign from P & C Federation.
- P&C Federation bulletin and webinars - forwarded to members.

School pigeon hole: None known.

2. Reports

2.1 Treasurer's reports – Charity Nichols apologies

Motion to accept Treasurer's Reports, *March 2024 Treasurers Report* and *April 2024 Treasures Report* **tabled**.

Motioned by Carla Seconded by Leah

All in favour? Carried all in favour

2.2 Canteen Treasurer's reports – Keishia Thompson apologies

Motion to accept Canteen Treasurer's Reports, *March 2024, April 2024* and *April March Wrap* **tabled**.

Motioned by Carla Seconded by Sarah

All in favour? Carried all in favour

2.3 Canteen Coordinator's report – Eleni Pappas

Keeping order deadline at 9am. Sushi is not on Mondays and there is a new deadline of Noon Thursday for Friday Sushi and introduction of new "special lunch" currently Butter Chicken.

Not much more to report. Bit slower with volunteers this Term, unfortunately. Eleni has had to go in every shift and that is not fair nor is sustainable. Discussion on ways of drumming up more volunteers. Decided on:

1. Note going home, might attract grandparents etc;
2. Video of promo for canteen, Sarah will reach out to parent with that skill set for assistance.
3. Screen shots of roster into class chats to avoid needing to use Google Forms and use link.

2.4 Uniform Coordinator's report – Danielle Ross apologies.

Motion to accept Uniform Coordinator's report - *Uniform Shop Report T2W3*.

Motioned by Carla Seconded by Leah

All in favour? Carried all in favour

- Blazers update – Dani waiting quotes from LW Reid.

2.5 Fundraiser Coordinator's report – Sarah Neeves

A big, heartfelt thank you to Sarah, Charlotte and Jo. What an AMAZING job for the Mothers Day event. Far exceeded everyone's expectations and was a beautiful morning.

Sarah and Holly to design thank you card for generous donations and participation.

Agreed to donate Broms to staff. Decided Native saplings to be returned to Nursery for refund. Wait for more meaningful purpose to donate and plant.

Motion to accept Fundraiser Coordinator's report – *MPS Event & Fundraising Report, 15 May 2024, tabled*.

Motioned by Carla Seconded by Leah

All in favour? Carried all in favour

2.6 Principal's report – David Lees

Many thanks to the P&C for their ongoing work and support recently including:

- Mother's Day breakfast and stall

PSSA sport continues.

- Fantastic to see 5 students represent at NSWPSA swimming Carnival
- NRC program continues. It is fantastic that we have been able to secure more tutors. Thank you to Richard Boyle for his work as our NRC liaison.

Focus on attendance, particularly late student arrivals. Students arriving late must be accompanied by their parent / carer and reason for lateness explained.

Initial Exec. discussion – SRC. Investigation of meaningful roles / responsibilities – link with

existing programs such as Waste Warriors and senior leadership group ie. Ministers.

From Byron Shire Council I have just received information they have submitted an application for Road Safety Program funding. I have been told we should know outcome in July. (path, paving, zebra crossing etc.)

Blinds to be installed on southern ends of B Block and D Block

Classroom furniture – priority area Stage 2. Empire Furniture preferred DoE provider for us.

- Approx. \$8-10K per classroom.

From Austech – designs due to us in mid May. Then back to AMU for tendering. Delay across NSW DoE with these as many schools submitted / committed funds before closing date last year and only very few approved contractors across NSW.

Upcoming:

Week 3

Fri 17/5 - HPSSA Cross Country

Week 6

Wed 5/6 - Tissue Fairy visit for Kindergarten

Fri 7/6 - FNCPPSA Cross Country

Week 7

Thur 13/6 - Spelling Bee finals

Week 8

Fri 21/6 - NCPSSA Cross Country

Week 9

Wed 26/6 - Yarn Up

Thur 27/6 (field) and Fri 28/6 (track) - Athletics Carnival

Week 10

Thur 4/7 - NAIDOC Celebrations

Motion to accept Principal's report.

Motioned by David Seconded by Carla

All in favour? Carried all in favour

3. Agenda Items

3.1 Upcoming Events:

- Easter Hat Parade and Special Nachos lunch, **Event wrap up *tabled*** by Carla Boyle
- Athletics Carnival pencilled in for Thurs 27 June (field events for qualifying students) and Fri 28 June (track events for whole school) (Friday will be approx

9am till 12noon.) Carla will discuss with Lenny regarding food service on the Friday. Floated idea of Sausage sizzle and sushi.

- Parents night. Parking the idea of Trivia night till 2025 and then GO BIG.
- Taking offline discussions for Fathers Day, family event and parents social night

3.2 Grants update – Tandi Palmer Williams, apologies

Grant focus

- classroom furniture upgrade positively received. David has done a fair bit of investigation in line with the Departments procurement process. Want to use Empire furniture, previously used this company, and have good, sturdy, quality, long lasting furniture. Looking at \$8 to \$10k per classroom. Similar to library furniture with whiteboard desks and easy to manoeuvre. Immediate priority is the 3 classes in Stage 2, then another 3 classes in stage 1 (upstairs rooms) then onto Stage 3.

P & C to discuss how much we would be willing to contribute and get back to David.

- Confirmation email from Sharon Mc Grath that CBP Grant Acquittal Report finalised, thank you Sharon.

3.3 School website and P & C Content

Progressed from drafting that was done offline. That information is now live on the Website. Thank you, Charlotte, very much for your expertise and attending to updating it, it was very much needed.

3.4 Car Parking and Street Safety

David received an email from Council yesterday. Council is investigating solutions to the problem in line with the Local Government Road Safety Program. David advised we should hear further in July.

After call out to Members and Friends of P & C, 6 emails were received from concerned school community. Of those replies, 4 could be used in presentation to Council and MP's office of our complaints and high regard of concern. More letters would be good. Sarah and Eleni will get one done and send within 7 days. Once received, Leah to continue to compile and send to Council and MP.

4. General Business. Nil

5. Agenda items for next meeting

- Grants - LED sign in hall and Audio for BOB. Quotes.
- Status of completion regarding shelves, desk furniture etc in Uniform and Storage rooms?

- Blazers update – Dani waiting quotes from LW Reid.
- Discussion required. Castle & Cubby proposal from Holly 010524 **tabled**.

6. Next meeting date

Term 2, W8: 6.30PM - Wednesday, 19 June 2024 @ school

Meeting closed: 8.43pm