

Mullumbimby Public School P&C Association Inc

MINUTES - General Meeting – 19 June 2024 **(Mullumbimby Public School)**

Opened 6.30pm

Meeting Procedures

1.1 Acknowledgement of Country – Jingi Walla

We pay our respects to traditional owners of these lands, past, present and emerging. We recognize their ancestral, cultural and spiritual connections to Country and acknowledge their sovereignty was never ceded.

1.2 Attendance: Elle Meredith, Clare Bissett, Leah Molenaar, Louise Stirling, Carla Boyle, Charlotte Hayes, Angie Wilton, Sarah Neeves, Keishia Thompson (late 7.29pm),

Apologies: Jo Black, Cara Gallagher, Danielle Ross, Tandi Palmer Williams, Helen Jones, Charity Nichols, Edwina Hart, Charity Nichols, Holly Ceglinski, David Lees, Allison Bligh

1.3 Business arising from previous minutes:

- Sharon McGrath acknowledgment organised for Friday, 20 June. Big thanks to Carla for organising and Keishia for arranging the plaque.
- Status of completion regarding shelves, desk furniture etc in Uniform and Storage rooms. Completed. Upgrade of tubs for stock on hold.

1.4 Confirmation of previous minutes

Motion to accept the previous Minutes dated 15 May 2024 previously circulated via email and **tabled**.

Motioned by Carla Seconded by Charlotte

All in favour? Carried all in favour

1.5 Correspondence

Emails to affiliate email:

- Grants Hub emails – all forwarded to Tandi.
- P&C Federation bulletin and webinars - forwarded to members.

Inclusiveness webinar – Cara will get some more information to us.

School pigeon hole: None known.

2. Reports

2.1 Treasurer's reports – Elle Meredith

Report for May not circulated. Hold over for next meeting.

Keishia, Charity and Elle met with Kerry at JRA re: Xero.

Action items

- ***Form to enable*** bank feed into Xero to be signed and returned. Keishia onto it.
- Xero system to start 1 July 2024 – first half of the year will be manually entered next half of the year will be through Xero.
- ***Visa attached to canteen.*** Need solution. Visa Card is for Lenny to make canteen purchases however he is not a signatory on accounts. Discussed different ways of improving this process. Will wait to see how the implementation of Xero from 1 July 2024 affects this, hopefully positively, if not, will revisit.

Extraordinary Meeting held 7.30pm – 7.40pm.

- Leah can proceed now to update bank account signatories at SCCU.

2.2 Canteen Treasurer's reports – Keishia Thompson

Motion to accept Canteen Treasurer's Reports, Revised *March 2024*, Revised *April 2024*, *May 2024* and *May Wrap Up* **tabled**.

Motioned by Carla Seconded by Leah

All in favour? Carried all in favour

2.3 Canteen Coordinator's report – Leah Molenaar

Leah stepped into the coordination role while Eleni is away. A subcommittee meeting to be arranged to discuss further streamlining in canteen.

2.4 Uniform Coordinator's report – Danielle Ross apologies.

Motion to accept Uniform Coordinator's report - *Uniform Shop Report*

T2W8.

Motioned by Carla Seconded by Leah

All in favour? Carried all in favour

- Blazers update – proceeding to order 6 of them. Looking really forward to having them and the opportunity for kids to wear them.

Sought direction and clarification of **Uniform code** as children have reported a bit of a crackdown being communicated from the school.

Firstly – there has been a large increase in children not wearing the required bottom half of the uniform. Mainly girls in black/navy bike pants (some getting too short) and boys in different shorts. Confirmed at the moment it is grey shorts for boys Monday to Thursday and Friday ROYAL blue shorts. Girls ROYAL blue all week. Consistency in communication from school and parents is needed to get back on track.

Secondly – we discussed trouble with sourcing ROYAL blue colour, need option of pants/shorts for girls – skorts are outdated, suggested and majority agreed to phase out the grey shorts for boys and only have ROYAL blue like the girls all week. We also need a clearer winter uniform option. The uniform shop on school website is rather outdated. There was also an agreeance that the quality of the poly/cotton shirts has declined.

Action required: uniform update/revamp proposal to be prepared to present to the school. Suggested a sub committee to work on this. Carla will converse to Dani and we can go from there.

2.5 Fundraiser Coordinator's report – Sarah Neeves

Motion to accept Fundraiser Coordinator's report – Amended *Fundraising*

Report, 15 May 2024, tabled.

Motioned by Carla Seconded by Leah

All in favour? Carried all in favour

Discussed Calendar of Events:

Term 2: Athletics Carnival - 28 June, Lenny sourcing food, things are organised. Thank you Carla for coordination of this.

Term 3 – looking at 3 events:

Father's Day - Friday 30 August, Dunkin Donuts theme. Basketball and Donuts!

Krisy Kreme packs fundraising drive, established, easy and streamlined. Also will look into local businesses for donuts. Suggestions included: The Happy Doughnut, Sweet n Sourdough, Butcher Baker. Shoot out competition, gold coin to enter. Social affair with the family.

Family Fun night - Friday 20 September, Twilight movie afternoon/evening event. Suggestion of soup & chai. "Light games" before the movie. 4pm – 6pm dinner service and games then Movie. Movie and logistics are still being worked on.

Chinny Charge - Saturday 21ST. Separate coordinator will be required.

Term 4: again, looking at 3 events

Parent night 1st or 8th Nov.

Art Expo – no date yet but last year it was early December. Need this date.

Christmas Carols – Sunday, 15 December **but** Chamber of Commerce have indicated they can change provided they have some notice.

Thank you, Sarah, such an awesome effort you put in. Sarah to email David and seek approval/confirmation of dates. Then will prepare a Calendar of upcoming events to circulate in school community. Busy end of year and agreed that more notice the better!

2.6 Principal's report – Louise Stirling on behalf of David Lees

Many thanks to the P&C for their ongoing work and support recently including:

- Blazers for school leaders
- Soccer goalie shirts

Many fantastic comments from other schools about our new sports uniforms!

- Spelling Bee – school finals completed. Congratulations to Nathan and Alea for making it to Regional Finals.
- FNC Dance Festival – thank you Michelle, students. What an amazing performance!
- PSSA sport continues. All of our teams have now completed their commitments. Many thanks to all staff who give up their lunch times for training and parents for support.
- NRC program continues. It is fantastic that we have been able to secure more tutors.

Thank you to Richard Boyle for his work as our NRC liaison.

- Focus on attendance, particularly late student arrivals. Students arriving late must be accompanied by their parent / carer and reason for lateness explained.
- From Byron Shire Council I have just received information they have submitted an application for Road Safety Program funding. I have been told we should know outcome in July. (path, paving, zebra crossing etc.)
- Classroom furniture – priority area Stage 2. Empire Furniture preferred DoE provider for us. Approx. \$8-10K per classroom.
- From Austech – preferred design has gone back to Austech after reviewing options. Then back to AMU for tendering. Delay across NSW DoE with these as many schools submitted / committed funds before closing date last year and only very few approved contractors across NSW.
- Upcoming:

Week 9

Fri 21/6 - Athletics Carnival

Week 10

Fri 10/7 - Semester One student reports go home

Term 3, Week 3

Thur 8/8 - Public Education Open Day and assembly

Week 6 – tbc K'25 Information session

Motion to accept Principal's report.

Motioned by Carla Seconded by Leah

All in favour? Carried all in favour

3. Agenda Items

3.1 Events:

- Referred to in Fundraising Report.

3.2 Grants update – Tandi Palmer Williams

- *Foundation for Rural & Regional Renewals (FRRR) Strengthening Rural Communities program - Submitted Application* for supply and install of AV equipment, **tabled**.

Grant funding goal for 2024:

- Seek \$30,000 for tech upgrades in the Hall and Bob

Recent submission progress:

- Submitted an application to FRR Strengthening Rural Communities in May.

- FRRR submission is still being assessed. We were notified of an eligibility issue. I incorrectly put the school's expired ABN. Now that this has been resolved it is back in the round, hurrah!
- We applied within a 'Prepare and Recover' stream which allows us to go for a higher amount (up to \$25k), but needs to be linked with community resilience.

Proposed next steps:

- Await the outcome (we should know by August).
- If we are successful, we may need to vote on contributing a small additional amount from P&C reserves (e.g. \$5k). **Members agreed to this contribution.**
- If we are unsuccessful, which I think is quite likely, I suggest we re-submit (next round is due by 5 September) with an improved application.
- I think it would be strengthened with a better outline of how we would use the upgraded tech and bring the community together in the hall.
- I'm keen to explore whether the upgrades align with any ideas for other school programs or events - or whether we could develop something for 2025 e.g. a musical production, a film screening/festival, or perhaps link it with the annual art exhibition?
Sarah could get together some data. Carla will let Tandi know.
- Ideally having partners involved and getting additional letters of support would help with the likelihood of success - e.g. collaborating with Rainbow Region, Social Futures, a local charity or an arts organisation of some kind.
- If anyone has ideas or has a potential partnership to suggest, that could strengthen our application, I would love to hear about it.

3.3 Castle & Cubby proposal

Castle & Cubby proposal from Holly 010524 **tabled**. Favourably received. Louise to discuss with David and take process from there. Discussed giving the children opportunity to vote on designs. Location preferred near astro turf to remain targeted for Stage 1 use but would need to be guided by David.

Motion for expenditure of \$12,000.00 in payment of two cubby houses:

Motioned by Carla seconded by Keishia

All in favour? Carried all in favour

3.4 Expenditure

Motion for expenditure of \$10,000.00 toward upgrade of furniture for Stage 2 classrooms:

Motioned by Carla seconded by Leah

All in favour? Carried all in favour

Motion for expenditure of \$250.00 for four goalkeeper soccer shirts (2x size 12 and 2x size 14):

Motioned by Carla seconded by Sarah

All in favour? Carried all in favour

3.5 Car Parking and Street Safety

We are so thankful to Sarah for sharing her knowledge, confidence and work in preparing correspondence to the Byron Shire Council Local Traffic Committee and Mayor Lyon. Correspondence ***tabled***. Moving forward we would like to:

- Arrange an online petition and seek approval from David to circulate in the newsletter and direct to school community.
- Sarah will call Michael Lyon to follow up.
- Leah to send Sarah's correspondence to Tamara Smith directly following on previous correspondence CC David Lees.
- Conversations with the neighbours, bus company.
- Share and advertise the Report It To Council action to gain volume of complaints.
- Arrange a meeting with Phil Holloway .
- Follow up regularly. Keep the issue in the spotlight and keep around.

4. General Business.

5. Agenda items for next meeting

SRC – representatives from younger grades

Sub Committee meeting outcomes – Canteen / Uniform

6. Next meeting date:

Term 3, W3: 6.30PM - Wednesday, 7 August 2024 @ school

Meeting closed: 8.33pm