

Mullumbimby Public School P&C Association Inc

MINUTES - General Meeting – 20 March 2024 (Mullumbimby Public School Library)

Opened 6.32pm

Meeting Procedures

1.1 Acknowledgement of Country – Jingi Walla

1.2

Attendance: David Lees, Carla Boyle, Sarah Neeves, Eleni Pappas, Leah Molenaar, Charlotte Hayes, Charity Nichols, Jo Black, Tandi Palmer Williams, Danielle Ross, Elle Meredith (arrived 6.17pm,) Keishia Thompson (arrived 7.26pm)

Apologies: Edwina Hart, Cara Gallagher, Janette Brittain, Helen Jones, Holly Ceglinski, Allison Bligh, Tandi (left at 8pm)

1.3 Business arising from previous minutes:

- School Wi-fi access for canteen – Guest access has been granted and seems to working. Log in details set up in canteen. Thank you to Tracey for facilitating this.
- New email for canteen management invoicing now created: mullumbimbycanteen@gmail.com
- Sharon McGrath acknowledgment. Carla will work on it.
- Coffee Machine purchase made! Very exciting!
- Visa Card for Lenny to make canteen purchases. Need to investigate further and clarify process. Take offline and perhaps do an extraordinary minute if need be.

1.4 Confirmation of previous minutes

Motion to accept the previous minutes dated 14 February 2024 previously circulated via email.

Motioned by Carla Seconded by Sarah

All in favour? Carried all in favour

1.5 Correspondence

Emails to affiliate email:

- Grants Hub emails – all forwarded to Tandi.

- P&C Federation bulletin and webinars - forwarded to members.
- Email from school regarding QR Code sign in and induction.
- Emails from parents interested in getting involved and joining our P & C friends group. Also had a few unsubscribes.
- SRE/SEE e-Petition to NSW Legislative Assembly - NSW Regional Public Schools: The petition is open until the end of Term 1. The status of SRE/SEE at our school is that it is currently not running. It has been a tension point in schools. Historically there was a need to run both SRE and SEE in conjunction but now you can just run one.

The P & C are passing this information on, and no position stated.

School pigeon hole: None known.

2. Reports

2.1 Treasurer's reports –Charity Nichols

Motion to accept Treasurer's Report for February.

Motioned by Carla Seconded by Leah

All in favour? Carried all in favour

Motion for expenditure for gift to Robinson Accountants for \$100 if no invoice received to thank them for doing our Annual Audit Statement free of charge.

Motioned by Carla Seconded by Leah

All in favour? Carried all in favour

2.2 Canteen Treasurer's reports – Keishia Thompson

Offline finance chat required. Very big job at the moment for Keishia, really want to simplify. Elle has some fresh ideas and is familiar with Xero.

Motion to accept Canteen Treasurer's Report for January and February.

Motioned by Carla Seconded by Charity

All in favour? Carried all in favour

2.3 Canteen Coordinator's report – Eleni Pappas

Seems to be going a bit more smoothly. Keishia had a meeting with Lou and a few bumps were smoothed out. We have had some great volunteers, few Dads which seems to be going well and will just get better. Eleni has created a very detailed and great procedure set up in canteen. Lenny going well.

Discussed Term 2 cutting out Sushi on Mondays and putting order deadline back to 8.30am.

2.4 Uniform Coordinator's report – Danielle Ross.

Motion to accept Uniform Coordinator's report - *Uniform Shop Report*

T1W8. Motioned by Carla Seconded by Leah

All in favour? Carried all in favour

- We think shelves and desk arrived, Dani will confirm when she is next back in there. Please double check lock is locked on Uniform Shop door as it is a bit tricky.

2.5 Fundraiser Coordinator's report – Sarah

Easter Raffle has kicked off successfully. Tracey has been phenomenal is assisting with procedure and processes. Will be further conversation around capacity. Example report to Sarah of Edwina's might be helpful.

2.6 Principal's report – David Lees

Many thanks to the P&C for their work and support so far this year including:

- o Bbq / canteen for Class Information sessions on 21 Feb
- o Re-establishment of Uniform Shop
- o Canteen fully operational and very popular
- o PSSA uniforms – our students look fantastic, significant positive feedback including from other schools.
- o Easter Hat Parade lunch and raffle
- Student leaders induction assembly on 11 March. For the first time this year we inducted a Wellbeing Minister and formally inducted our House Captains
- Parent / teacher meetings were held in Week 5. About 80% of parents / carers utilised an available timeslot and a further 12% of parents / carers have met with their child's teacher since.
- Harmony Day recognised today.
- Choir 8:30am with Mr Boyle – Music room
- PSSA sport continues. Our PSSA tennis team were successful in Round 1 of the statewide knockout vs BHPS yesterday.
- NAPLAN currently underway for students in Years 3 and 5.
- NRC program has commenced. It is fantastic that we have been able to secure more tutors. Thank you to Richard Boyle for his work as our NRC liaison.
- OoSH (BASC) – Run by Rainbow Region Kids, this has begun operating out of the school hall - 7.00am – 9.00am and 3.00pm – 6.00pm
- Focus on attendance, particularly late student arrivals. Students arriving late must be accompanied by their parent / carer and reason for lateness explained.

Upcoming:

Week 8

- Thur 21/3 and Fri 22/3 - Resilient Kids Workshops (S2 and S3 students)
- Thur 21/3 - Resilient Kids Parent Information session 3:15pm-4:15pm – MPS library

Week 9

- Wed 27/3 - Yr 6 transition to MHS
- Wed 27/3 - Yarn Up for ATSI students and families
- Thur 28/3 - Easter Hat Parade 10am

Week 11

- Fri 12/4 - MPS Cross Country Carnival
- Fri 12/4 - Last day of Term One
- Thur 25/4 - ANZAC Day – students assemble at Railway Park at 10:30am

Term 2, Week 1

- Mon 29/4 - SDD (Curriculum)
- Tue 30/4 - Students return for Term Two

Motion to accept Principal's report.

Motioned by David Seconded by Carla

All in favour? Carried all in favour

3. Agenda Items

3.1 Upcoming Events:

- Meet the teacher night BBQ - Weds 21/2 - Wrap Up **tabled**. Great effort Sarah!
- Easter Hat Parade - Thursday 28 March
Special Nachos lunch – Carla will discuss with Lenny. Thinking of catering 200
Raffle: discussed how many baskets etc
- Cross Country lunch - last day of term. Utilise canteen.
- Mothers Day – Reforestation, seedlings with a nice little narrative.
MD Brekky before school hours. Take offline.

3.2 Grants update - Tandi

Grant focus

- Keeping an eye out for grants for the playground. Tandi is keen to have some more helpful information to direct her research which the school is also working towards. \$130k school budget. We have appetite for castle & cubby funding. Send to Dave. Costs approx. \$12k. LED sign in hall and Audio for BOB. Tandi will contact David for Quotes.
- Acquittal for sign was approved. Would love photo of sign embracing the Community Engagement.
- Grants to support small initiatives – canteen reusable items and recycling, education on waste disposable. Environmental Impact Statement.
- classroom furniture upgrade positively received. Can we do anything now? David

will get some quotes for some flexible class furniture. Thinking chairs and tables in Stage 2 as a priority.

- CBP Grant Acquittal Report. email from Shaz. Requires action. Tandi and Carla instructed Shaz to complete. Carla will follow up.

3.3 Motion to appoint new 2024 Office Bearers:

Carla Boyle (President),

Leah Molenaar (Secretary),

Keishia Thompson (Vice President 2/Canteen Treasurer),

Edwina Hart (Vice President 1),

Elle Meredith (Treasurer);

as signatories on all of Mullumbimby Public School P&C Inc accounts with Southern Cross Credit Union, namely accounts 100115375, 100115482, 100127010 & 100130209 in conjunction with each of the referred new 2024 Office Bearers named above being issued with the respective VISA account card.

Motioned by Carla

Seconded by Charity

All in favour? Carried all in favour

Leah to organise changeover of bank signatories and P & C Executive details.

3.4 Parent Survey

Carla intends to revise and update strategic plan following on from Survey. Elle has volunteered to do the survey once we get more information. 2019 was last survey. It would be powerful to extend the survey from parents to student representative, teachers, school community etc.

The School will do a survey/data collection for feedback on school improvements, focus and priorities later in the year. Ideally the P & C support the school's plan.

Update school website – Charlotte will sit with Janette and start this process! It would be beneficial for a space on the website where parents could provide feedback and suggestions.

3.5 Canteen Helpers and School Visitors Sign in

Tracey has asked AGAIN for all visitors and volunteers QR code in every time they are working in the canteen or visiting the school. They can either sign in on the IPAD in the front office or QR code in the Canteen. The School must adhere to DoE audit requirements.

In addition to this there is a box that needs to be ticked to confirm you are familiar with the “induction” of the schools ground policies and procedures. Once this box is ticked once that is all that will be required.

3.6 Full Funding Matters - Information Pack tabled.

“OUR COMMITMENT TO PUBLIC SCHOOL FUNDING:

The P&C Federation of NSW supports full funding of public schools. We are committed to using our platform and voice to advocate for a fair and adequately resourced education system for our young people. Students in public schools are dependent on government support and they are currently being let down. This issue has been impacting our schools and students for years and we are committed to taking action in order to bring about change. Our children deserve no less than a fully funded education.”

— Yvonne Hilsz, President of the P&C Federation NSW

We Motion to support the Full Funding of all public schools in NSW.

Motioned by Leah Seconded by Carla

All in favour? Carried all in favour

4. General Business

Motion for expenditure of up to \$1500 to purchase 6 blazers for school representatives in official positions. Keishia will investigate and organise.

Motioned by Carla Seconded by Keishia

All in favour? Carried all in favour

SRC – representatives from younger grades. Discussed status of this. We use to have it happening in school. David will talk to teacher executives about reintroducing.

Discussed special consideration for kids that are disadvantaged. Discussed Grants / Bursary or funds to be available to them. We invite the school to inform/request funding for

situations of funding concern etc please bring to us as a P & C so we can help.

State Representative Vouchers to be prepared and presented to following children for State Swimming on 11/12 April:

Molly Boyle, Angus Boyd, Remy Humphreys, Jaxon Molenaar and Monty Wilton.

5. **Agenda items for next meeting**

School Website – progress/direction

Uniform Shop and storage fit out finalised?

Blazers update

Expenditure: classroom furniture – quotes available? Play Based Cubby Houses?

6. Next meeting date

Term 2, W3: 6.00PM - Wednesday, 15 May 2024 @ school

Meeting closed: 8.39pm