

Mullumbimby Public School P&C Association Inc

MINUTES - General Meeting – 3 August 2022 (Mullumbimby Public School – stage 3 classroom)

Opened 6.35 pm

1. Meeting Procedures

1.1 Welcome Address – Jingi Walla

We pay our respects to traditional owners of these lands, past, present and emerging. We recognize their ancestral, cultural and spiritual connections to Country and acknowledge their sovereignty was never ceded.

1.2 Attendance: Evie, Leah, Lhasa, Carla, David, Holly, Keishia, Charity

Apologies: Bria, Janette, Sarah and Danielle

1.3 Business arising from previous minutes:

- Playgroup Account - \$2,000.00 – need to roll over to P & C Account and close. Lhasa is trying and will go back and SCCU .
- Grant Hub email subscription – Lhasa taking care of however it is an annual subscription and we will not pay again. However she will look and make sure it does not roll over or anything.

1.4 Confirmation of previous minutes

Motion to accept the previous minutes previously circulated via email.

Motioned by Lhasa Seconded by Carla

All in favour? Carried all in favour

1.5 Correspondence –

Emails to affiliate email:

- Grants Hub emails as per usual – ignored.
- P&C Federation bulletin and webinars - forwarded
- Email From Andrews Insurance advising acceptance of claim for flood insurance!!
- Email from Crawford & Company regarding moving forward with claim and requesting contents list and builder preference.
- Fundraising emails: Comedy for a cause and School Colour Fun Run. Leah flagged for action when time is right.
- Australian Charities Report – forwarded.
- Email from Sarah Christian stepping back from temporary canteen coordinator.

- WhatsApp message from Bria advising she is away overseas from 5th till 17th August – see Uniform report section.
- Byron Shire Council, Liz Caddick / Lhasa – Landcare nest boxes at school opportunity. See Agenda Item 3.1 below.

School pigeon hole: Nil known.

2. Reports

2.1 Treasurer's report - Charity Nichols

June 2022

Opening balance - \$8,444.87

Income - \$5,307.09

Expenditure - \$4,612.00

Add Bonus Saver account balance - \$45,468.63

Add Visa Debit card - \$319.42

Total balance - \$56,894.62

July 2022

Opening balance - \$9,136.96

Income - \$242.69

Expenditure - \$1,514.41

Add Bonus Saver account balance - \$45,672.51

Add Visa Debit card - \$319.42

Total balance - \$55,334.42

Motion to accept Treasurer's Report.

Motioned by Lhasa

Seconded by Evie

All in favour?

Carried all in favour

2.2 Canteen Treasurer's reports – Carla Boyle

June 2022

Opening balance - \$1,966.61

Income - \$2,000.00

Expenditure - \$1,333.58

Total balance - \$1,966.61

July 2022

Opening balance - \$1,966.61

Income - \$0.00

Expenditure - \$492.36

Total balance - \$1,474.25

Agreed moving forward until canteen up and going again, report will only be submitted annually.

Motion to accept Canteen Treasurer's report.

Motioned by Carla **Seconded by Lhasa**

All in favour? **Carried all in favour**

2.3 Canteen Coordinator's report – No report

2.4 Uniform Coordinator's report – No report

Executives voted and agreed with Bria's advice to order hemp uniform stock for next year asap due to delays being experienced and the want for them to be available for new enrolments. Approx stock outlay is \$5500.

Bria OS from 5th till 17th August. Evie will help manage while Bria away and we will put a notice in Newsletter advising uniform shop operating at bare minimum whilst she away unless emergency they can head to hall. Carla and Holly to go onto Flexi Schools as administrators to help with upcoming events and assist in transition to a new uniform coordinator next year.

2.5 Fundraiser Coordinator's report

- Athletics Carnival Fundraiser and Mullumbimby Netball Game Day and Carnival – WRAP UP – document tabled and **attached**.
- Fathers Day on 4 September. Carla coordinating however lots of helpers! Decided booth photo style with props etc however frame them opposed to put into a card. \$10 per child. Run orders through FlexiSchools.

Photo Day – Monday 22 August 2022, class call out to get photos. Will do digitally and get printed at a store opposed to buying printer previously discussed.

Everyone will contribute to a prop box.

Holly to do a Canva add for socials and newsletter.

2.6 Principal's report - David Lees

Thank you to all who have been so supportive of our school as the flood recovery continues. Tenders via DoE AMU have closed, contract has been awarded to Bennett Constructions who will oversee the restoration of seven schools listed in the contract. Site sheds etc. are expected soon with work to commence soon thereafter.

- A huge thank you to the P&C for their work at our Athletics Carnival and the netball day. A great fundraising effort! Well done and congratulations!
- A very generous offer from Holly and Andy Ceglinski of some large timber seats. We have accepted and they will be ideal for our Yarning Circle adjacent F Block. We will be able to complete the groundwork as soon as the ground is dry enough to allow machinery on.
- Staffing: Tahlia Stafford appointed through the DoE Staffing process to fill the AP role vacated by Lena Patterson who now our AP, C&I. Tahlia will enter on duty with us day one, Term 1, 2023. Meanwhile Amy Austin will continue to relieve as AP. Ashlee Kaleyias won't be returning and we wish her all the best for the impending birth of her new baby. Amy Roche will teach 2B Mondays to Thursdays and Michele Boyle on Fridays for the rest of this year.
- We continue to remain operating under some specific DoE COVID-19 guidelines but operations are much more 'normal' now than over the past two years. The DoE have asked schools to avoid 'mass gatherings' within the first four weeks of this term as we are in the midst of a COVID-19 and flu spike. We have ample supplies of RAT kits for any families who want them.
- Like the vast majority of NSW DoE schools, we are also continuing to experience significant staffing shortages. This has impacted on some of our programs such as COVID ILSP and LaST. Thankfully at this stage we have avoided having to collapse classes.
- Educational hardship information announced by the NSW Minister for Education last term. Details have been in newsletters. We encourage expenditure of these, especially will be of help for Term 4 excursions for our older students.
- Congratulations to all students involved in extra-curricular activities. Good to see some new students in the NRC Music program. Well done to our PSSA Rugby League team making it to the North Coast semi final. Best wishes to athletes competing at the HPSSA Carnival. Well done to all students competing in our Spelling Bee and those moving into the local final.
- Congratulations to our Dance Group and Miss Boyle who have successfully auditioned for FNC Dance Festival. A great achievement!
- House Names – the committee have settled on an outcome. We have requested and now awaiting final approval being confirmed with one more stakeholder. A public announcement is imminent.
- We have been informed that Michael Carr Gregg won't be taking any further bookings for this year. (new clients). We will continue to try and access other support, including Cool Kids Online (as mentioned in the newsletter this week). We are also working with Headspace and hoping to be able to deliver a session either face to face or remotely ASAP.

• Upcoming in Term 3:

Fri 5 Aug – HPSSA Athletics Carnival Ewingsdale

From Mon 8 Aug – Child Protection lessons for ES1 / S1

Tue 9 Aug – K/1B, K/1Y to Cobbers and Dinosaurs

Thur 11 Aug - NAIDOC Celebrations

Tue 16 Aug – Flood recovery community information session

Fri 19 Aug – FNCPSA Athletics Carnival Kingscliff

From Mon 15 Aug – Interrelate (Child Protection lessons) for S2 and S3

Thur 25 Aug – K'22 Parent / Carer visit, P&C morning tea

Thur 1 Sep – K'23 Parent / Carer Info session 6:30pm.

Tue 13 Sep – FNC Dance Festival Twin Towns

Thur 22 Sep – Open Classrooms (Ed. Wk carried over)

Motion to accept Principal's report.

Motioned by David

Seconded by Carla

All in favour?

Carried all in favour

3. Agenda Items

3.1 Grants update:

- Service NSW Grant – N/A Insurance Grant approved.
- Splendour in the Grass application – Big thank you to Anna Coelho who submitted grant. Splendour have announced the grant recipients and we missed out 😞 Bruns Public and Ocean Shores Public received funds, among other community organisations.
- Australia Post Community Grant Program

Carla has submitted the application and grants are announced in September.

Grant applications take up a lot of time and we would like to acknowledge and thank everyone involved for their efforts. Need to keep looking for a Grant Coordinator.

3.2 Insurance update:

28 June we were notified acceptance of the claim for flood! Settlement will proceed once we have done due process with Loss Adjuster.

2 August we heard from the Internal Claims Adjuster and will now provide Schedule of Loss Evie has prepared, Thank you Evie for all you efforts with this.

Need to action for a budget moving forward to re-fit the canteen and keep that monies aside and have better understanding of scope of fundraisers moving forward.

Insurance and membership due. Leah is submitting a Hardship Application to see if we can save fees. We have till 26 August 2022 to have that submitted. Charity will contact Insurance Company to confirm we are covered during this period as Insurance lapses as of 1 August and clarify difference between membership and insurance fees and which the application is subsidising or if both.

3.3 **Landcare Nest Box**

Installation of wildlife habitat nest boxes along the river that runs through Mullum. The nest boxes were made out of sections of tree trunk from trees that had to be removed from our school a while ago. It was agreed that it would be really nice if we could install one of the nest boxes back on the school grounds. It would also be a good environmental engagement activity for the school children, as they could potentially be involved in monitoring the nest box.

Lhasa will direct email to David to confirm we would like to be involved.

3.4 **Temporary Canteen Plans / Food Friday Fundraising ideas**

Approval from David to run some one-off / occasional fundraising lunch days with no need to abide by Healthy Canteen Rules.

Will get sub committee group together to discuss further. Really difficult given restricted space and limited resources. Dave agreed if absolutely necessary we could buy a fridge and store in hall somewhere but not ideal given it is already packed.

Will also advertise on socials and newsletter for any local businesses and or people with experience to assist. Acknowledge that having no canteen is tough and something is better than nothing for kids and parents.

3.5 **Survey Monkey** to gain feedback and ideas for fundraising from the parent and carer community. Agreed this is really important however shelf for later in the year as at the moment we are still in limbo in terms of re-build and knowing what we need.

- *Playground / play gym* – the playgrounds at the school (at this time) are ok and not to be demolished however the soft floor needs to be removed and replaced hence the out of bounds. Any plans for more improved play equipment needs to keep in mind that if in a different area to existing ones, additional supervision is required by teachers, and this is problematic.
- *David to go to executives and see if there are any core needs that the P & C can contribute to.* David will advise. P & C to look at annually creating a short list of goals/contributions for the year.
- *P & C to re-introduce Sponsorship Vouchers to all state level and beyond representation, not limited to just sports but spelling bees etc too.* We will do \$75 vouchers requesting name and bank details be emailed to our email address. Present the certificates on behalf of P & C at Assembly with a formal letter congratulating the individual.

PBL Assembly is held on Mondays at 1.45pm, parents are also welcome.

- 3.6 Parent Information night regarding progress and plans moving forward. Mentioned in newsletter and scheduled for Tuesday, 16 August at 3.15pm.
- 3.7 Kindy 2022 open morning – addressed in Principal’s report however:
Thursday 25 August 2022 - P & C to provide a morning tea and short presentation.
9.45am / 10am start.
- 3.8 Kindy 2023 info session – addressed in Principal’s report however:
Thursday 1 September 2022 – P & C to provide a platter and cold drinks, short presentation and maybe even uniform display. We will consider updating P & C flyer.

4 General Business -

House names update. Final decision imminent, due process is being followed and consultation necessary. Once confirmed P & C Executives will be told and then announced to school.

5. Agenda items for next meeting

\$1,258 CBA deposit – do we know who it is from yet? Thank you required?

House names

Grant follow up

Insurance follow up

Fathers Day Stall wrap up

Fundraising food wrap up / update

Any request from Execs at school re: core needs the P & C can do

Budget for canteen to get back up and going

6. Next meeting date

W8, Term 3: Wednesday, 7 September 2022 .

Meeting closed: 9.13 pm