

## **Mullumbimby Public School P&C Association Inc**

### **MINUTES - General Meeting – 7 August 2024 (Mullumbimby Public School)**

*Opened 6.30pm*

#### **Meeting Procedures**

##### **1.1 Acknowledgement of Country – Jingi Walla**

We pay our respects to traditional owners of these lands, past, present and emerging. We recognize their ancestral, cultural and spiritual connections to Country and acknowledge their sovereignty was never ceded.

##### **1.2 Attendance:** David Lees, Leah Molenaar, Cara Gallagher, Carla Boyle, Edwina Hart, Elle Meredith, Holly Ceglinski (late 6.45pm)

**Apologies:** Danielle Ross, Charity Nichols, Keishia Thompson, Sarah Neeves, Charlotte Hayes, Clare Bissett, Allison Bligh. Tandi Palmer Williams, Pinky Jones, Jo Black.

##### **1.3 Business arising from previous minutes: None that is not referred to in coming agenda items.**

##### **1.4 Confirmation of previous minutes**

**Motion** to accept the previous Minutes dated 19 June 2024 previously circulated via email and ***tabled***.

**Motioned by Carla Seconded by Cara**

***All in favour? Carried all in favour***

##### **1.5 Correspondence**

*Emails to affiliate email:*

- Grants Hub emails – all forwarded to Tandi.
- P&C Federation bulletin and webinars - forwarded to members.
- Andrews Insurance - *Certificate of Currency - Insurance Renewal 2024/25. Paid and up to date.*
- *Email from BSC - Infrastructure Planning Team and Electorate Office Ballina*
- *Email from Foundation for Rural & Regional Renewal*

**School pigeon hole: None known.**

## **2. Reports**

### **2.1 Treasurer's reports – Charity Nichols (apologies) and Elle Meredith**

**Motion** to accept Treasurer's Reports, May 2024 and June 2024 **tabled**.

**Motioned by Carla Seconded by Leah**

***All in favour? Carried all in favour***

### **2.2 Canteen Treasurer's reports – Keishia Thompson apologies**

**Motion** to accept Canteen Treasurer's Reports, June 2024 **tabled**.

**Motioned by Carla Seconded by Leah**

***All in favour? Carried all in favour***

### **2.3 Canteen Coordinator's report – Leah Molenaar**

Temporary reduced menu introduced on 2 August 2024. Had to counter the lack of volunteers and pressure on same people doing often. Eleni back next week and will be good to meet and work out some streamlining and have Lenny's input too. Cara will get to making video.

### **2.4 Uniform Coordinator's report – Danielle Ross apologies.**

**Motion** to accept Uniform Coordinator's report - *Uniform Shop Report*

*T3W3 and Running Inventory 2024.*

**Motioned by Carla Seconded by Leah**

***All in favour? Carried all in favour***

Blazers look amazing, really looking forward to an opportunity to use them.

Action required:

- uniform update/revamp proposal to be prepared to present to the school. Suggested a sub committee to work on this. Culottes outdated. Consider phasing out grey and introducing royal blue for everyone on bottom every day. Carla will converse with Dani and we can go from there. Big job and will take time but would be great to get it started.
- Holly to look into different suppliers and get some information on what is easily and

consistently able to be sourced. update flyer/website to represent current uniform. Need girls winter option to include the royal blue leggings/long tights. Carla will discuss with Dani.

- Discuss ways to Push 2<sup>nd</sup> hand uniforms. Cheaper, more easily accessible.

## **2.5 Fundraiser Coordinator's report – Sarah Neeves apologies.**

Discussion held at Events item of Agenda.

## **2.6 Principal's report –David Lees**

Many thanks to the P&C for their ongoing work and support recently including:

- Blazers for school leaders
- Soccer goalie shirts
- Athletics Carnival
- Commitment to supporting with funding for classroom furniture

· From Byron Shire Council I have just received information they are yet to receive news about the submission for an application for Road Safety Program funding.

· AMU have appointed and are working with AusTech for playground equipment. Delay across NSW DoE with these as many schools submitted / committed funds before closing date last year and only very few approved contractors across NSW. I hope to have some more news soon.

· Recent school audit completed which was very successful.

- Still have some volunteers etc. not signing in and have not completed the necessary DoE documentation.

Upcoming:

Week 3

- Thur 8 Aug – Book Fair concludes and Open Classrooms for Public Education Week
- Fri 9 Aug – HPSSA Athletics Carnival

Week 4

- Mon 12 Aug – Bullying No Way Day

Week 5

- Thur 22 Aug – World Environment Day activities
- Thur 22 Aug – Resilient Parenting workshops commence (four consecutive Thursdays)
- Fr1 23 Aug – FNCPPSA Athletics

Week 6

- Thur 29 Aug – Kindergarten 2025 Information Night 6:30pm (P&C involvement?)
- Fri 27 Aug – P&C Fathers Day activity

Week 7

- Mon 2 Sep, Tue 3 Sep – Stage 2 excursion Camp Goodenough
- Fri 6 Sep – Grow Your Own Lunchbox Challenge

Week 8

- Mon 9 Sep – Fri 13 Sep – Stage 3 Flood Recovery excursion Lake Keepit

Week 9

- Fri 20 Sep – Book Character Parade
- Fri 20 Sep – P&C Night

Week 10

- Mon 23 Sep – Nathan Verinder (Stage 2 and Stage 3) and parent information night.
- Tue 24 Sep-Thur 26 Sep – Interrelate (Stage 2 and Stage 3) Child Protection lessons

**Motion** to accept Principal's report.

**Motioned by David Seconded by Carla**

***All in favour? Carried all in favour***

### **3. Agenda Items**

#### **3.1 Events:**

**Term 2:** Athletics Carnival - 28 June, Wrap up, **tabled**. Big thank you to everyone's efforts.

**Term 3** – looking at 3 events:

Father's Day - Friday 30 August, Dunkin Donuts theme. Basketball and Donuts! 8am to 9am. . Leah looked into purchase of donuts.

#### **Krispy Kreme.**

Would need to collect day before from Pacific Fair. Bit of a mission.

Payment made 7 days in advance. Minimum order of 12 dozen so would be looking at 144 Doughnuts.

Cost:

Assorted Dozen:                   \$34.00 / \$2.85 per unit  
(4 x Original Glazed Doughnuts 2 x Choc Iced Doughnuts 2 x Choc Iced Custard  
Doughnuts 2 x Strawberry Sprinkles Doughnuts 2 x Strawberry Jam Doughnuts)

Strawberry Delight Dozen:   \$34.00 / \$2.85 per unit  
(4 x Original Glazed Doughnuts 4 x Strawberry Sprinkles Doughnuts 4 x Strawberry  
Jam Doughnut)

Chocolate Delight Dozen: \$34.00 / \$2.85 per unit  
(4 x Original Glazed Doughnuts 4 x Choc Iced Doughnuts 4 x Choc Iced Custard  
Doughnuts)

Original Glazed Dozen: \$26.00 / \$2.15 per unit

They suggest selling original glazed doughnuts at \$3 and assorted glazed doughnuts  
at \$3.50.

### **Mullumbimby Bakery.**

Quantity is just too much for them to take on.

### **OMG Decadent Donuts.**

Due to other market commitments, he would need to cook Wednesday night and if  
we were not heating again (which I said we were not) they would not taste very  
good. If you could heat in pie oven / oven / microwave they would be fine.

\$555 onsite minimum & 100 doughnuts. 2 hours of service includes 100 donuts. Can  
cook 32 doughnuts every 5 minutes. Then every doughnut past 100 is \$3.00. I don't  
think this is best way if we want to make some money to on sell.

### **Butcher Baker @ Bangalow.**

They are not iced doughnuts, they are cream filled doughnuts. Best to pick up  
morning of and eat that day opposed to keeping overnight. Could collect at 7am on  
the Friday morning.

\$3.00 each for 150 + doughnuts. 100 or less looking at 4 for \$13.50 so \$3.40 per unit.  
They sell for \$4.50 in the shop.

Possible Flavours - Custard, jam, and cinnamon. Nut free provided you do not order  
the Nutella option. No Gluten free options. So we would need to perhaps have an  
option available there.

### **Sweet and Sourdough. - not contacted**

### **The Happy Doughnut. - not contacted**

**Caution** - item is nut free however assume made in a place where nuts could be

present. Important to advertise where we are getting donuts from and check in with Charlotte.

Decided to order 150 plain cinnamons from Butcher Baker. Sell by half dozen and in packs. Need to decide on price and will take offline. Leah will order, collect at 7am in Bangalow and deliver by 8am to the school.

Will need to further discuss other items of games and raffle etc with Sarah offline.

Family Fun night - Friday 20 September. Year 6 kids to run games and money raised goes toward farewell. Note to be organised to go home with Year 6 kids.

Discussed creation of "Monopoly Money". Sounds like another job but might be worth looking into it.

Non alcoholic event.

Catering. Carla and Lenny. Pre-ordered via Flexischools.

- \$10 snack box for kids. Pizza/drink/popcorn/chuppa chup – preordered.
- Minestrone Soup and breadroll. Contact library of Stuff for bowls and spoons.

Holly to do the save the date flyer.

Motion for expenditure of up to \$800.00 toward screen. – all in favour.

Take offline with coordinators.

Chinny Charge - Saturday 21<sup>ST</sup>. Separate coordinator will be required and no takers at this time.

### 3.2 Grants update – Tandi Palmer Williams

Recent submission progress:

- Submitted an application to FRR Strengthening Rural Communities in May. Received notice that application unsuccessful, correspondence **tabled**.

### 3.3 Expenditure

Motion for expenditure of \$10,000.00 toward upgrade of furniture for Stage 2 classrooms. School in process of getting quotes. David will contact us when procurement done. Check with Tracey if EFT ok or cheque required.

Motion for expenditure of \$12,000.00 in payment of two cubby houses. We need to put forward the general work we want done so David can start the process to Asset Management. Something along the lines of this is our concept and budget. Holly will investigate. This project will take time.

#### 3.4 **Car Parking and Street Safety**

correspondence received from Byron Shire Council Local Traffic Committee and Mayor Lyon. Correspondence **tabled**.

#### 4. **General Business.**

Week 8 meeting will need to be changed to another evening. Any night. David will be away on school camp.

Colour Fun Run –Perhaps school will do next year. Fair bit going on this year.

Soccer goals/Nets to be purchased for field. Half Size – Edwina to look into it and report back.

#### 5. **Agenda items for next meeting**

SRC – representatives from younger grades

Sub Committee meeting outcomes – Canteen / Uniform

Chinny Charge – 21 September

Term 4 Events: Art Expo – Need this date. Christmas Carols – Sunday, 15 December.

Car parking and Street Safety next steps.

- Arrange an online petition and seek approval from David to circulate in the newsletter and direct to school community.
- Conversations with the neighbours, bus company.
- Share and advertise the Report It To Council action to gain volume of complaints.
- Follow up regularly. Keep the issue in the spotlight and keep around.

6. Next meeting date:

***Term 3, Date to be advised - 6.30pm @ school***

***Meeting closed: 8.22 pm***